

Belfry Theatre Society

Annual General Meeting

October 16, 2023

Attendance: 25

Voting Members Present: 20

General Public: 5

Staff: Isaac Thomas, Michael Shamata, Valerie Houle, Mark Dusseault, Pat O'Brien, Susan Stevenson, Kate Barry, Ian Gibson

**1. Welcome and Introductions: 5:33pm**

- Richard Brownsey welcomed everyone and introduced Treasurer Joan McArthur-Blair, Executive Director Artistic Director Michael Shamata and Producer Valerie Houle as well as the Board members present: Dr. Joan McArthur-Blair, Kini McDonald, Andy Stephenson, Alison Watt, Mikaila Mauro, Cathi Charles Wherry, Stephen Tax, Joni Steinman and Daniela Pinto. Absent: Gillian Wood. Richard introduced prospective Board member Kathy Veldhoen.
- Richard acknowledged the presence of Joan Peggs, longtime former Belfry Board member and supporter.
- Isaac acknowledged the Esquimalt and Songhees Nations.
- Richard thanked the Board members for their work with the society over the past year.

**2. Approval of Agenda:**

- Motion to approve the agenda moved by Richard Brownsey. Seconded by Stephen Tax. Carried.

**3. Approval of Minutes from 2022 AGM:**

- Motion to approve the minutes moved by Richard Brownsey. Seconded by Kini McDonald. Carried.

**4. President's Report:**

- Board President Richard Brownsey read the President's report from the Annual report (see attachment #1) in AGM materials.

**5. Artistic Director's Report:**

- Artistic Director Michael Shamata read his report from the Annual report (see attachment #2) in AGM materials.

**6. Executive Director's Report:**

- Executive Director Isaac Thomas read his report from the Annual report (see attachment #3) in the AGM materials.
- Isaac thanked the staff, patrons, Board, donors and volunteers. Isaac thanked Richard Brownsey for his many ongoing contributions to the theatre.

**7. Finance Committee Report and Related Business:**

- Treasurer Joan McArthur-Blair's report (see attachment #4) in the Annual Report forms part of the annual report. Also see the Audited Financial Statements (see attachment #5).
- **MOTION: to accept the audited financial statements for the year ended June 30, 2023. Moved by Joan McArthur-Blair. Seconded by Mikaila Mauro. Carried.**
- **MOTION: to retain KPMG LLP as auditors for 2023 fiscal year remuneration to be determined by the Board of Directors. Moved by Joan McArthur-Blair. Seconded by Kini McDonald. Carried.**

**8. Motion to Appoint the Directors of the Society:**

- **MOTION: to approve the re-election to the Board of Directors of: Joan McArthur-Blair (2-year term) and Kini McDonald (1 year term). Moved by Richard Brownsey. Seconded by Cathi Charles Wherry. Carried.**
- **Motion: to elect Kathy Veldhoen for a term of 3 years. Moved by Richard Brownsey. Seconded by Stephen Tax. Carried.**

**9. Questions from the floor:**

- None.

**10. Adjournment:**

- Motion to adjourn moved by Richard Brownsey. Seconded by Joni Steinman. Carried at 6:01 pm.