

Manager, Community and Artistic Connections

Working collaboratively with the Artistic and Executive Directors, the position works closely with the entire team to effectively manage and build community outreach, audience engagement and audience development programs for the Belfry.

This is a full-time staff position responsible for:

- Managing existing and creating new connections in community with a special focus on greater engagement with, and inclusivity for black and people of colour communities
- Providing cultural support for members of the BPoC community, including visiting artists, patrons and other guests of the Belfry.
- Collaborating with the Belfry's Indigenous Relations Manager to strengthen relations with local and national Indigenous communities and artists
- Managing existing and developing new programs to strengthen the Belfry's connection to our community and increase inclusiveness at the Belfry
- Managing and enhancing existing audience engagement programs such as B4Play, AfterPlay, and audience talkbacks
- Sourcing content for the Belfry's Upstage Magazine
- Managing accessibility initiatives such as VocalEye and relaxed performances
- Contributing social media content related to the Belfry's Community and Audience Engagement activities
- Collaborating with Box Office to increase student attendance
- Fostering relationships with local high schools and initiate creation of study guides
- For the annual SPARK Festival: assist in the coordination of mini-plays, play readings, New Play Cabaret (in partnership with the University of Victoria), and professional development workshops
- Co-ordinating and hosting community events
- In conjunction with key senior staff, developing and advancing community and audience development initiatives.

This is a designated position for members of the BPoC community.

Qualifications:

Post-secondary education or equivalent professional experience is required. Candidates with post-secondary education in the performing arts are preferred. Strong interpersonal skills, and an ability to build relationships with a diversity of people is critical to the success of the position. Excellent writing, and communications skills are required.

A solid knowledge of the local, regional and/or provincial performing arts community is a key asset. While experience working in a professional theatre is not a requirement, it is also a strong asset. A love of the theatre and awareness of the Belfry's programming activities is required.

The position requires a mix of daytime, evening and weekend work hours, within a standard 40 hour work week. Salary Range for this position \$45,000 - \$50,000 per annum contingent on experience.

Interested applicants should forward a detailed cover letter and resume attn. To: Michael Shamata & Ivan Habel.

Email: jobs@belfry.bc.ca with the subject line: Community Connections
In pdf, doc, docx formats only

Post: The Belfry Theatre
1291 Gladstone Ave.
Victoria, BC
V8T 1G5
Attn: Community Connections

Resumes and Cover Letters should be received by October 05, 2020.

Candidate interviews will commence the week of October 05, 2020.

This posting will remain active until the position is filled.